



GERMAN CENTRE
FOR INDUSTRY AND TRADE
SHANGHAI

BayernLB Group

Parkyard Hotel Reservation Form

With reference to your room reservation, pleased to give us the details as below:

Guest Name:

Company Name:

Check-in Date:

Check-out Date:

Room Type:

Room Quantity:

Room Rate:

Credit Card No.
(Guarantee Booking Only)

Credit Card Validity:

Type of Credit Card:

Your Contact :

Terms of Conditions:

- * Please provide us with a credit card number in order to guarantee your booking for late arrival, otherwise, the booking will be released at 6:00 pm on the expected arrival day.
- * Please note that the check-in time is 2:00 pm. should you wish to check-in earlier, please contact us in advance.
- * The check-out time is 12:00 noon. For late check-out from 1:00 pm until 6:00pm, a charge of 50% of your room rate will apply. Check out after 6:00 pm will be charged at the full room rate.
- * Any cancellation within 24 hrs or NO SHOW, one night room rate will be charged from your credit card.

Should you have any further requirements that we can assist you with, please do not hesitate to contact us at Telephone: +86 21 6162 1177, Fax: +86 21 6162 1170 or E-mail: rsvn@parkyardhotel.com

Thank you for choosing to stay at the Parkyard Hotel Shanghai. We look forward to welcoming you.

Hotel Address: 699 Bibo Road, Pudong District, Shanghai, China 201203
Hotel Website: www.parkyard.com